



## Request to Prevent Disclosure of Directory Information

The items below are designated as “Directory Information” and may be disclosed for any purpose at the discretion of the Tooele Applied Technology College (TATC).

Under the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA), you have the right to withhold the disclosure of any or all of this information. Please carefully consider the consequences of deciding to withhold any part of your Directory Information. If you decide to inform the institution not to release any or all of this Directory Information, any future requests for such information from non-institutional persons or organizations will be refused.

The TATC will honor your request to withhold any of the items listed below, but cannot assume responsibility to contact you for subsequent permission to release them. The institution assumes no liability for honoring your instructions that such information be withheld.

Please mark the appropriate boxes and sign below to prevent disclosure of the marked items to any person or organization other than authorized Salt Lake Community College personnel.

- |   |   |
|---|---|
| <input type="checkbox"/> Name                 | <input type="checkbox"/> Enrollment status  |
| <input type="checkbox"/> Address              | <input type="checkbox"/> Degrees & awards received                                |
| <input type="checkbox"/> Telephone number     | <input type="checkbox"/> Most recent previous educational agency/institution      |
| <input type="checkbox"/> Date of birth        | <input type="checkbox"/> Participation in officially recognized activities/sports |
| <input type="checkbox"/> E-mail address       |   |
| <input type="checkbox"/> Date of attendance   |   |
| <input type="checkbox"/> Major field of study |   |

Student or Social Security # \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Print Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

To give subsequent permission to **release** previously restricted “Directory Information,” sign above and check here: \_\_\_\_\_

This request is effective immediate upon computer input